



Website: www.ok4saving.org Toll-free phone: 1 877 654-7284

5. Electronic OCSP Advertisement

The OCSP advertisement can be downloaded and emailed to your employees or included in other employee communications.

6. How to Administer Payroll Deduction Guide

The How to Administer Payroll Deduction Guide outlines the responsibilities of the employee, the employer and the Plan to ensure that the process runs smoothly. It also includes a useful reference guide for completing the Payroll Deduction Authorization Form.

7. Sample Payroll Deduction Authorization Form

The employee (Account Owner) is required to complete the Payroll Deduction Authorization Form in order to establish payroll deduction contributions into an OCSP account. OCSP Enrollment Kits and additional Payroll Deduction Authorization Forms can be obtained by calling **1-877-OK-4-SAVING (1-877-654-7284)** or by visiting the OCSP website at **www.ok4saving.org**.

If you have any questions or need further information, please call **1-877-OK-4-SAVING (1-877-654-7284)** to speak with one of our college savings plan specialists. Our college savings plan specialists are available to assist you Monday through Friday from 7 a.m. to 7 p.m. CT. Our specialists can arrange a meeting with a Oklahoma College Savings Plan representative as well as order plan material for your workplace.

The tax information herein is not intended to be used, and cannot be used by any taxpayer, for the purpose of avoiding tax penalties. It was written to support the promotion of the Oklahoma College Savings Plan. Taxpayers should seek advice based on their own particular circumstances from an independent tax advisor.

Consider the investment objectives, risks, charges and expenses before investing in the Oklahoma College Savings Plan. For details, refer to the Disclosure Booklet containing this information. Read it carefully.

Before investing in a 529 plan, you should consider whether the state you or your designated beneficiary reside in or have taxable income in has a 529 plan that offers favorable state income tax or other benefits that are only available if you invest in that state's 529 plan.

TIAA-CREF Individual & Institutional Services, LLC, member NASD, SIPC, distributes securities products.

The State of Oklahoma, its agencies, TIAA-CREF Tuition Financing, Inc., Teachers Insurance and Annuity Association of America and its affiliates do not insure any account or guarantee its principal or investment return except for TIAA-CREF Life Insurance Company's guarantee to the Oklahoma College Savings Plan under the funding agreement for the Guaranteed Option. Account value will fluctuate based upon a number of factors, including general market conditions.